



REC TRANSMISSION PROJECTS COMPANY LIMITED
(A wholly owned subsidiary of REC Limited, a “Navratna CPSE” under the Ministry of Power, Government of India)

Regd. Office: Core-4, SCOPE Complex, 7 Lodhi Road, New Delhi – 110 003
Corp. Office: ECE House, 3rd Floor, Annexe-II, 28A, KG Marg, New Delhi – 110 001
Tel :011-4796 4796, Fax: 011-47964738
Website : www.rectpcl.in
CIN U4010DL2007GOI57558

ENGAGEMENT OF EXPERIENCED PROFESSIONAL ON FIXED TERM CONTRACT BASIS

EMPLOYMENT NOTIFICATION NO : 01 DTD 29.08.2017

REC Transmission Projects Company Ltd. (RECTPCL) is a fastest growing wholly owned subsidiary of REC Ltd. a “Navratna” PSU under the Ministry of Power. The company is a consistently profit making growing organization having business interests in the areas of Project Management, Project Implementation, Bid Process, Consultancy in Electricity Transmission, Distribution and Consultancy in Energy Efficiency sector etc. The company believes in achieving key organizational excellence through competent human resources and practices with employee centric approach.

In order to staff the different vacancies as given below, in the company spreading all over India, the company proposes to recruit ambitious, self-motivated manpower immediately on **Fixed Term Contract basis** initially for a period of 3 years which may be extended maximum further by 1 Year and 6 Months (including 3 years of Bond) :

S.No.	Name of the Post	Number of Vacancies	Qualification	Post Qualification Experience & Age Limit as on 31.08.2017	CTC (INR Per month)	Bond Amount (INR)
1.	Dy. Executive Engineer (Electrical)	17 (10 UR,2 SC,	B. Tech/ B.E. (Electrical) full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA.	Minimum 7 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 35 years	75,000	3,00,000

2.	Executive Engineer (Electrical)	1 ST,4 OBC-NCL)	B. Tech/ B.E. (Electrical) full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA.	Minimum 10 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 38 years	90,000	3,00,000
3.	Dy. Executive Engineer (Civil)	2 (2 UR)	B. Tech/ B.E. (Civil) full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA.	Minimum 7 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 35 years	75,000	3,00,000
4.	Executive Engineer (Civil)		B. Tech/ B.E. (Civil) full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA.	Minimum 10 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 38 years	90,000	3,00,000
5.	Dy. Executive (Finance)	1 (1 UR)	Graduate with CA from Institute of Chartered Accountant of India or CMA from Institute of Cost Accountant of India	Minimum 7 years Post Qualification Executive Experience in Tax, Accounting, Audit and Accounts Finalisation, analysis of financial reports, preparation of financial reports etc. Maximum age limit: 35 years	75,000	3,00,000
6.	Executive (Finance)		Graduate with CA from Institute of Chartered Accountant of India or CMA from Institute of Cost Accountant of India	Minimum 10 years Post Qualification Executive Experience in Tax, Accounting, Audit and Accounts Finalisation, analysis of financial reports, preparation of financial reports etc. Maximum age limit: 38 years	90,000	3,00,000

7.	Dy. Executive (HR)	1 (1 UR)	Full time MBA(HR) from recognized university/ institute approved by AICTE with 1 st Division or equivalent CGPA.	Minimum 7 years Post Qualification Executive Experience in Recruitment, Training, Policy Management, Performance Appraisal, Compliance to various strategic requirements, Administrative work and Procurement etc. Max Age Limit: 35 years	75,000	3,00,000
8.	Executive (HR)		Full time MBA(HR) from recognized university/ institute approved by AICTE with 1 st Division or equivalent CGPA.	Minimum 10 years Post Qualification Executive Experience in Recruitment, Training, Policy Management, Performance Appraisal, Compliance to various strategic requirements, Administrative work and Procurement etc. Max Age Limit: 38 years	90,000	3,00,000

Note: All the above mentioned vacancies are tentative and are subject to change at the discretion of RECTPCL.

RELAXATIONS & CONCESSIONS

1. Relaxation of age shall be as per the following for SC/ST/OBC- NCL/PWD and Ex-Servicemen/ J&K domicile category will be as per Govt. of India guidelines.
 - (a) Reservation/ Relaxation for SC/ST/OBC/PWD and Ex-Servicemen candidates will be applicable as per the guidelines of Govt. of India (GoI)
 - (b) Maximum age limit is relaxable by 5 years for General PWD, 10 Years for SC/ ST PWD and 8 Years for OBC-NCL PWD.
 - (c) Maximum age limit is relaxable by 5 years for Schedules caste & Schedules tribe.

- (d) Maximum age limit is relaxable by 3 years for other backward classes (Non creamy layer).
 - (e) Maximum age limit is relaxable by 5 years for general category, 10 years for SC/ST and 8 years for OBC-NCL category for J & K domicile during 01.01.1980 to 31.12.1989.
2. The minimum qualification requirement in terms of percentage of marks/division has been relaxed to pass marks/percentage for the Candidates belonging to SC, ST and PWD category.
 3. Reserve candidates applying against unreserved post shall be treated as General category and no relaxation shall be given.

DETAIL OF BROAD EXPERIENCE REQUIRED

I. For Post at Sr. No. 1 & 2

Experience in any of the following areas or any combination thereof :

A. Electrical Engineer: Transmission Lines

1. Power Transmission Lines (220 kV & above) in the field of Project Planning, Erection & Commissioning, Budgeting & Cost Control, Project Monitoring, Quality Control, Liaison & Coordination with various agencies involved in the development of the project.
2. Preparation of Daily, weekly and Monthly reports of site progress (preferably having knowledge of MS Project/Prima ware).
3. Safety procedures & aspects followed at site during construction.
4. Material management at site including reconciliation of materials after commissioning.

B. Electrical Engineer: Substation

1. Transmission sector experience in the field of AIS & GIS Substation of 220 kV and above.
2. Erection of substation equipments like Power Transformer, Circuit Breakers, Isolators & associated equipments.
3. Preparation of Substation drawings like SLD, Layout, Earthing Layout, etc.
4. Cable laying, termination, equipment interconnection etc.
5. Safety aspects in substation.
6. Co-ordination with various vendors and local Electrical Utility/Boards.
7. Preparation of Daily, weekly and Monthly reports of site progress (preferably having knowledge of MS Project/ Prima ware).
8. Material management at site including reconciliation of materials after commissioning.

C. Electrical Engineer: Contracts

Experience in Contract Management (Transmission & Distribution sector) which includes but not limited to preparation of tender documents including TS & BOQ, evaluation of bids, convene/attending pre-bid meeting, issuance of clarifications on tender document on technical & non-technical queries of bidder etc.

D. Electrical Engineer: Distribution

1. Having experience & thorough knowledge in the area of Power Distribution like metering, billing, collection, project implementation, Operation & Maintenance of various equipments of Distribution System viz. Transformers, Circuit Breakers, Transmission Lines and associated components.
2. Thorough knowledge of Regulatory assets, Acts & Guidelines of Power Sector in Transmission & Distribution field

II. For Post at Sr. No. 3 & 4: Civil Engineer: Transmission Line and Substation

1. Preparation of Drawings, BoQ, BoM, Tender, and specifications.
2. Constructional methodology & construction of various civil structures of transmission & distribution components/system.
3. Review of work schedule on monthly/weekly / daily basis.
4. Site survey (Walk over Survey, Detailed Survey & Check Survey)
5. Quality Monitoring of the project at the site.
6. Testing standards/procedure/frequencies of construction materials as per approved FQP.
7. Review of Test Certificates/records
8. Verification of progress & bills.

III. For Post at Sr. No. 5 & 6

The candidates should have worked in the areas of Taxation, Accounting, Budgeting, Funds management, Balance Sheet preparation, Auditing, analysis of financial reports, power point presentations etc.

IV. For Post at Sr. No. 7 & 8

The candidates should have worked in the areas of Recruitment, Training, Policy Management, Performance Appraisal, Compliance to various strategic requirements, Administrative work and Procurement etc.

MEDICAL FITNESS

Applicants should have sound health. Engagement of selected candidates shall be subject to medical fitness test as prescribed by RECTPCL. No relaxation in medical standards shall be allowed.

SELECTION PROCESS

INITIAL SCREENING

Candidates are requested apply in the ***prescribed application format*** attached with this advertisement, complete in all respects and submit the same ***through e-mail*** at the following id :

nayakjatin@rectpcl.in

nayakjatinkumar@gmail.com

rectpclhr@gmail.com

only shortlisted candidates shall be called for interview. On the interview the preliminary screening of the application will be done before the candidate is shortlisted for appearing the personal Interview.

INTERVIEW

Based on the credentials and performance in the personal interview the candidates will be selected and the offer of engagement shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents and caste certificate (in case of reserved category candidates).

It may be noted that:

1. The candidates are required to carry all the supporting documents (marks sheet, degree, caste certificate, disability certificate, domicile certificate etc.) at the venue for verification
2. RECTPCL may adopt higher criteria in case of receipt of more number of applicants meeting eligibility criteria.

3. If required, the interview will be rolled over to next day and in such a case, the candidate has to make his/ her own arrangement for stay. No compensation will be payable in this regard.

GENERAL INFORMATION

1. **The appointment is purely on Fixed Tenure Basis and it is not against any permanent vacancy. This placement will not entitle any candidate to claim for regular/ permanent employment in the company.**
2. Only Indian Nationals are eligible to apply.
3. **One candidate may apply for only one post. In case a candidate applies for more than one post then the application for lower post shall be considered.**
4. The present vacancy is for the state of Jammu & Kashmir. However, person may be posted in other state of India at the discretion of the company. The selected candidate(s) should be able to join at the earliest.
5. Those working in Govt. / PSUs may apply through proper channel/ submit NOC at the time of Interview or should submit proper relieving letter from present employer in the event of selection.
6. The cut-off date for age and experience is 31.08.2017
7. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/appointment. Canvassing in any form will disqualify the candidate.
8. **Teaching experience and training period (Induction) will not be counted as experience.**
9. The company reserves the right to cancel/amend the advertisement and/or the selection process there under. The number of positions filled may increase or decrease depending on the requirement.
10. Please note that no TA/ DA shall be paid for appearing the interview.
11. The reserved category candidates are required to submit the caste / category certificate in prescribed format of Government of India, issued by the competent authority.
12. OBC candidates belonging to creamy layer category should apply as general category against general vacancies only.
13. All appointments will be subject to medical fitness as per company rules.
14. Candidates should ensure that they full fill the eligibility criteria prescribed for the post they have applied in case it found at any stage of selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature / services are liable for rejection/ termination without notice.

15. Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on the company website and no separate press coverage will be given.
16. All disputes / cases related to this recruitment process are subject to jurisdiction of courts at Delhi only.
17. Internal candidates fulfilling the eligibility criteria may also apply for the higher post and in case of selection it will be treated as a fresh appointment.
18. Company reserves the right to relax age/experience/qualification & other qualifying criteria in deserving cases.
19. For any queries please send e-mail to nayakjatin@rectpcl.in, nayakjatinkumar@gmail.com or contact at 011-4796 4706 on all working days from 9.30 AM to 06.00 PM (Monday to Friday).

IMPORTANT DATES & INFORMATION

Date of Release of advertisement	29.08. 2017
Last Date of submission of application in the prescribed format (on email only)	11.09.2017
Date and Venue of the Interview	Shall be intimated in due course

FORMAT FOR APPLICATION

	<div data-bbox="1738 225 2029 560" style="border: 1px solid black; padding: 10px; text-align: center;">PASTE A RECENT PHOTOGRAPH</div>
POST APPLIED FOR:	
TOTAL POST QUALIFICATION WORK EXPERIENCE	
HIGHEST QUALIFICATION	
1. NAME (in Capital)	
2. FATHER'S/HUSBAND'S NAME	
3. GENDER	
4. DATE OF BIRTH (DD/MM/YYYY)	
5. AGE (AS ON 31.08.2017)	
6. ADDRESS (PERMANENT):	
7. ADDRESS FOR CORRESPONDENCE	

8. TELEPHONE/ MOBILE NO.	
9. E-MAIL ID	
10. CATEGORY (Gen/ SC/ ST/ OBC/ PWD) Please enclose certificate/s if other than Gen Category	

11. EDUCATIONAL QUALIFICATIONS

S.No.	Qualification (from 10 th class onwards)	% of marks obtained	Year of passing	Name of School/ College	Affiliated Institute/ University

12. PARTICULARS OF EXPERIENCE:

S.No.	Name & Address of employer	Post Held	Period (From - Till)	Job Description/ Responsibility Areas	Salary Drawn

Additional information if any which you would like to mention in support of your suitability for the post:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:
Place:

Signature of the candidate